

## Plan International Hong Kong – City University of Hong Kong 'Girls Get Equal' Youth Conference 2019

### Application Form

- Please read the 'Application Guidelines' before filling in this application form
- Each student should complete one set of 'Student Information form'
- Please return the application form and student information forms by **10 July 2019 (Wed)** to Plan International Hong Kong Office through one of the following methods. Please specify on the envelop 'Youth Conference':
  - By post: Ms. Angela So, Room 201, Marina House, 68 Hing Man Street, Shau Kei Wan, Hong Kong
  - By fax: 2893 3619
  - By email: Angela.so@plan.org.hk

For enquiries please call 3405 5322

Youth Conference on Plan International Hong Kong website: <https://bit.ly/2IYcQwZ>

We would like to join 'Youth Conference 2019'. Below please find our team list:

	English Full Name	Chinese Name	Class
1			
2			
3			
4			

**Note:**

- Secondary School students of Form 3 (or equivalent) or above in this academic year (2018-2019) from the same school/organisation can form teams to participate. Each team should consist of 3 to 4 students.
- Longlisted participants will be invited to attend interview to be held on 13 July 2019. Please indicate your preferred session with a '✓', timeslot will be assigned by the organiser.
  - 13 July 2019 (Sat) 10am – 12:30pm
  - 13 July 2019 (Sat) 1:30pm – 4pm
  - 20 July 2019 (Sat) 10am – 12:30pm
  - 20 July 2019 (Sat) 1:30pm – 4pm
- We understand that we will be required to attend all Youth Conference activities if our team is selected:
  - Training Workshop (I): 3 August 2019 (Saturday)
  - Training Workshop (II): 17 August 2019 (Saturday)
  - Mock Practice: 7 September 2019 (Saturday)
  - Youth Conference: 28 September 2018 (Saturday)

**Information of School/Organisation**

Name of School/Organisation: \_\_\_\_\_

Address of School/Organisation: \_\_\_\_\_

Name of Contact Person: \_\_\_\_\_ Position of Contact Person: \_\_\_\_\_

Contact no. of Contact Person: \_\_\_\_\_ Fax: \_\_\_\_\_

Email of Contact Person#: \_\_\_\_\_

School/Organisation Chop: \_\_\_\_\_

Signature of Contact Person: \_\_\_\_\_ Date: \_\_\_\_\_

# Please put a '✓' in this box  if the school/ organisation do not wish to receive promotional materials from Plan International Hong Kong in the future.

**Plan International Hong Kong – City University of Hong Kong**  
**‘Girls Get Equal’ Youth Conference 2019**  
**Student Information Sheet**

( This form should be completed by every participating student, please make photocopies of this form if necessary. )

English name: \_\_\_\_\_ Chinese name: \_\_\_\_\_

Gender: \_\_\_\_\_ Tel. no. (Home): \_\_\_\_\_ (Mobile): \_\_\_\_\_

Date of Birth (dd/mm/yy): \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_



T-shirt Size (Please refer to size chart in ‘Application Guidelines’) :

- XXS    XS    S    M    L    XL    2XL    3XL

Language(s) that you have good command of: \_\_\_\_\_

Special educational needs (If any): \_\_\_\_\_

***Please answer the following questions, attach separate sheet if necessary***

What should an ideal world be like, according to you? Please draw in the box below.

Why do you think this is an ideal world? (Not more than 200 words in English or Chinese)

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Why do you want to join “Youth Conference 2019”? (Not more than 200 words in English or Chinese)

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How did you know about this activity? \_\_\_\_\_

**Declaration**

The information in this form is true, correct and complete. I have read, understood, and will abide by the Application Guidelines. I understand that I am required to attend all the following Youth Conference Activities if my team is shortlisted. (Please put a ✓ in each box)

- Training Workshop (I): 3 August 2019 (Saturday)
- Training Workshop (II): 17 August 2019 (Saturday)
- Mock Practice: 7 September 2019 (Saturday)
- Youth Conference: 28 September 2018 (Saturday)

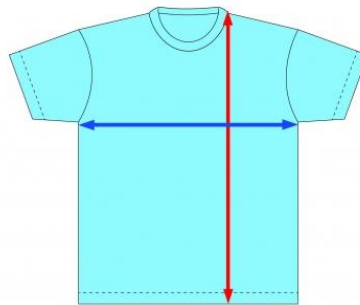
Signature of Student: \_\_\_\_\_ Date: \_\_\_\_\_

## Plan International Hong Kong – City University of Hong Kong 'Girls Get Equal' Youth Conference 2019

### Application Guidelines

1. Event dates:  
 Interview (only longlisted applicants will be invited): 13 or 20 Jul 2019 (Sat)  
 Training Workshops (Full-day activities): 3 Aug 2019 (Sat) and 17 Aug 2019(Sat)  
 Mock Practice: 7 Sept 2019 (Sat)  
 Youth Conference (Full-day activity): 28 Sept 2019 (Sat)
2. Attendance Requirements: Each training workshop will be divided into the morning and the afternoon session. The two training workshops will therefore consist of a total of four sessions. Participants must at least attend three workshop sessions, and the full-day Youth Conference, in order to receive the certificate of participation.
3. Shortlist participants will be selected by Plan International Hong Kong based on the information provided by applicants. The organiser also reserves the right to cancel the programme if application is insufficient.
4. The organiser reserves the right to make any necessary alternations regarding event speaker, venue, rules and regulations, schedules and the content of programme without prior notice to the participants. The organiser will notify the participants on any changes at the earliest possible date. In case of any dispute, the organiser's decision shall be final.
5. All submitted applications are non-transferable.
6. Please refer to size guide below for 'Youth Conference 2019' T-shirt. All measurements in the size guide are approximate and are for reference only. Size availability is subject to stock condition. The organiser cannot guarantee the availability of the specific size participants have chosen.

T-SHIRT



Size	XXS	XS	S	M	L	XL	2XL	3XL
Chest Width (Inch)	17.5	18.5	19.5	20.5	21.5	22.5	23.5	24.5
Body Length (Inch)	25.0	26.0	27.0	28.0	29.0	30.0	31.0	32.0

7. Participants must follow the instructions as given from all event working personnel throughout the duration of the events.
8. Participants should be responsible for their own safety during the events and bear the rise of damage which might be caused by accident or else. The organiser is not liable for any harm caused to the participants during the activities.
9. Participants should take care of their personal belongings during the events. The organiser is not liable for any claims concerning missed or damaged personal possessions.
10. The organiser reserves the right to disqualify any participants who violate the regulations or have any misbehaviour, and to discontinue their participation in the event immediately.

## 11. Bad weather arrangements:

- a. If the Education Bureau announces that all day school classes will be suspended due to bad weather, the scheduled workshop or the conference will be cancelled
- b. Rainstorm Warning and Tropical Cyclone Warning:

Weather conditions		Corresponding arrangements
Amber Rainstorm Warning Signal Tropical Cyclone Warning Signal No. 1/ No.3		Activities will proceed as scheduled.
Red/ Black Rainstorm Warning Signal Tropical Cyclone Warning Signal No. 8 or above	<b>Lowered <u>before</u></b> 6:45 a.m.	Activities will proceed as scheduled.
	<b>Lowered <u>after</u></b> 6:45 a.m.	Activities will be <b>cancelled</b> .
	<b>Issued <u>during</u></b> the activity	Activities will be immediately suspended, students should return home under safe conditions.

12. The organiser might take photos, videos or sound footage during the events. The organiser shall own the sole rights on any photo, video, footage or any materials produced during the events. Participants give permission for the organiser to allow and supervise these activities in accordance with their principles and to authorize any reasonable use of any photographs and/or footage in any media anywhere in the world. The organiser would not pay for these.
13. Any photos, videos, footage or information obtain during the events can only be used for personal use only. These photos, videos, footage or information cannot be used for commercial use, or share with the third party for sharing or publications without the explicit consent of Plan International Hong Kong.
14. Once an application form is submitted, it implies full understanding and agreement of the participant to all terms and conditions.
15. Terms and conditions of the programme and other arrangements are subject to change at the organiser's discretion, without prior notice to the participants. Plan International Hong Kong reserves the right to cancel the events without assigning a reason. Participants shall keep a close eye on Plan International Hong Kong's website, and keep themselves updated about any information or changes related to the programme.
16. If any of the above terms is unclear or ambiguous, Plan International Hong Kong reserves the right to interpret and amend the regulations and details of the programme.
17. By submitting the application, participants acknowledge and agree that the personal data provided will be used only for the programme related matters, and for correspondence and promotion of other future programmes of Plan International Hong Kong.
18. Participants have the right to request access to and the correction of personal data as stated in the application form in accordance with Section 18, 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance. Requests could be addressed to Plan International Hong Kong.
19. If you do not wish to receive upcoming promotional materials of Plan International Hong Kong, please put a tick '√' in this box .